

REGIONAL SCHOOL UNIT 19
POLICY COMMITTEE MEETING MINUTES
September 27, 2016



Committee Members Present: Samantha Brown, Paul Carter, Chris Easton, Don Mendell, Jody Mullis

Others Present: Mike Hammer, Robin McNeil, Trish Hayes, Maxine Pare

I. Public Comment - None

II. Policy Review

The Committee decided, by consensus, that all future policies being reviewed will be presented to the Board for a first and second reading, and will eliminate reaffirmation of policies.

A. Policies from previous meeting(s):

1. CBI Evaluation of Superintendent
The Committee will hold a workshop to develop a procedure and form for the evaluation of the Superintendent.
2. CCAD Finance/Budget Chart
The chart was revised by removing Assistant Superintendent and adding Adult Ed, Central and Business Offices. Chart will be presented to the Board.

B. Policies

1. CGC Adult Education
Vocational skills was replaced by work force training, alternative secondary programs was replaced by other high school completion, and the paragraph on petty cash was deleted. Policy will be presented to the Board.
2. DICA GASB54 Fund Balance
The Committee will recommend for the Board to delete this policy.
3. DIE Audits/Financial Monitoring
The Committee removed the section of additional auditor duties and terms of reference, and the very last sentence. Policy will be presented to the Board.
4. DJ Purchasing
The Committee will come back to this policy after reviewing bidding policies.
5. DJA Purchasing Authority
The word procurement was replaced by purchase, principal was replaced by administrator, and the last sentence of the second paragraph was deleted. Policy will be presented to the Board.
6. DJH Purchasing & Contracting: Procurement Staff Code of Conduct
This is a required policy and the Committee added the section on Staff Gifts and Solicitations. Policy will be presented to the Board.
7. DLB Tax Sheltered Annuities
No changes were made after reviewing this policy and it will be presented to the Board.

8. DN School Properties Disposition
No changes were made after reviewing this policy and it will be presented to the Board.
9. EFD Hot Lunch Credit
No changes were made after reviewing this policy and it will be presented to the Board.

The following polices were tabled until the next Policy Committee meeting:

10. JJF Student Activities Funds Management
11. JLCD Administering Medication to Students
 1. Medical Marijuana in Schools
 2. JLCD Sample Policy that includes Medical Marijuana
12. KBFA Elementary/Middle Level School Title 1 Parent Involvement

III. Other
None

IV. Adjournment
The meeting was adjourned.

Respectfully submitted,



Mike Hammer
Superintendent of Schools