



**REGIONAL SCHOOL UNIT 19  
POLICY COMMITTEE MEETING MINUTES  
November 22, 2016**

Committee Members Present: Paul Carter, Chris Easton, Bill MacDonald, Don Mendell, Jody Mullis

Committee Members Absent: Winn Price (excused), Samantha Brown (excused), Shawn Coots

Others Present: Mike Hammer, Robin McNeil, Trish Hayes, Maxine Pare

**I. Public Comment - None**

**II. Policy Review**

**A. Policies from previous meeting:**

1. DJ                    Purchasing  
The Committee, by consensus, deleted the existing policy DJ and used the MSMA sample language for Bidding/Purchasing Requirements as the basis for the new policy, adding monetary amounts and the sentence: An effort will be made to attract local vendors. The new policy DJ will be presented to the Board for a first reading.
  
2. DICA                GASB 54 – Fund Balance Policy  
Mike and Trish will review this policy further and bring back their recommendations to the Committee.

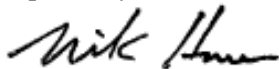
**B. Policies**

1. GCFA                Employee Social Media Privacy (New)  
The Committee reviewed suggested language, deleted one sentence, and agreed that this policy will be presented to the Board for a first reading.
  
2. JJF                    Student Activity Funds Management  
The Committee moved the second paragraph to be the last paragraph and agreed that the policy will be presented to the Board for a first reading.
  
3. JLCD                 Administering Medication to Students  
The Committee made no changes to this policy and it will be presented to the Board for a first reading.
  
4. KBFA                Elementary/Middle Level School Title 1 Parent Involvement  
The Committee added to I. M “If available” and to II. B.7. “as circumstances allow”. This policy will be presented to the Board for a first reading.

**III. Other  
None**

**IV.** Adjournment  
The meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mike Hammer". The signature is written in a cursive, flowing style.

Mike Hammer  
Superintendent of Schools