

REGIONAL SCHOOL UNIT 19

PO Box 40 (182 Moosehead Trail)

Newport, ME 04953

Telephone: (207) 368-5091 Fax: (207) 368-2192

APPLICATION FOR SUBSTITUTING

RSU 19 DOES NOT DISCRIMINATE IN THE OPERATION OF ITS EDUCATIONAL AND EMPLOYMENT POLICIES AND WILL HONOR ALL APPROPRIATE LAWS RELATIVE TO DISCRIMINATION.

Date: _____ Please indicate the schools or grade level you prefer to sub for:

Name: _____ Locations _____
Grade Level: _____

Mailing Address: _____ Soc. Sec. #: _____
_____ Telephone: _____
City State Zip Code Cell Phone: _____

E-Mail Address: _____

EDUCATION: Starting with high school, list any schools or colleges you may have attended.

<u>School Attended</u>	<u>Address</u>	<u>No. of Years Attended</u>	<u>Graduated/Degree</u>

BACKGROUND:

Have you ever been disciplined, discharged, or asked to resign from a prior position? Yes ___ No ___

Have you ever resigned from a prior position after a complaint had been received against you or your conduct was under investigation or review? Yes ___ No ___

Has your contract in a prior position ever been non-renewed? Yes ___ No ___

Have you ever been charged with or investigated for sexual abuse or harassment of another person? Yes ___ No ___

Have you ever been convicted of a crime (other than a minor traffic offense)? Yes ___ No ___

Have you ever entered a plea of guilty or "no contest" (nolo contendere) to any crime (other than a minor traffic offense)? Yes ___ No ___

Have you ever had a professional license or certificate suspended or revoked in any state, or have you ever voluntarily surrendered, temporarily or permanently, a professional license certificate in any state? Yes ___ No ___

Has any court ever deferred, filed or dismissed proceedings without a finding of guilty and required that you pay a fine, penalty or court costs and/or imposed a requirement as to your behavior or conduct for a period of time in connection with any crime (other than a minor traffic offense)? Yes ___ No ___

If you have answered YES to any of the previous questions, provide full details on an additional sheet including, with respect to court actions, the date, offense in question, and the address of the court involved. **NOTE:** Conviction or other disposition of a crime is not necessarily an automatic bar to employment.

EXPERIENCE: Please list all previous employment starting with the most recent job held. Use the back of the page if necessary. Please account for any gaps in employment during the past ten years on the back of page.

<u>From (month/year)</u>	<u>To (month/year)</u>	<u>Duties</u>	<u>Employer</u>

REFERENCES: List three, two of whom are most recent supervisors, who can comment on your ability and whom we may contact.

<u>Name</u>	<u>Position</u>	<u>Address</u>	<u>Phone</u>

CHRC: Have you been fingerprinted and have Maine Department of Educational Criminal History Records Check Approval?

- Yes** {Please attach copy of CHRC certificate}
 No (If NO this needs to be completed before we can hire you.)

My signature below constitutes authorization to check my employment history, including without limitation, criminal arrest and conviction record checks, reference checks, and release of investigatory information possessed by any state, local or federal agency. I further authorize those persons, agencies or entities that RSU 19 contacts in connection with my employment application to fully provide RSU 19 any information on the matters set forth above. I expressly waive in connection with any request for or provision of such information, any claims, including without limitation, defamation, emotional distress, invasion of privacy, or interference with contractual relations that I might otherwise have against RSU 19, its agents and officials, or against any provider of such information.

I understand that information submitted in and with this application may be disclosed to a screening and/or interviewing committee, which may include board members, administrators, other staff, and members of the community. I give my consent to this disclosure.

Providing any false or misleading information on this application or in the application or employment screening process shall be fully sufficient grounds to refuse to employ the applicant or, if the applicant has been employed, to immediately dismiss the applicant/employee.

Signature

Date