

RSU 19 BULLYING INVESTIGATION FORM

Date: _____

1. Name of person investigating alleged incident(s): _____
Position/title of investigator: _____
Name of complainant/person reporting bullying: _____

Name(s) of alleged target(s): _____
Complainant/reporter is (circle one): Student Parent School employee
Coach/advisor Volunteer Other _____

Name(s) of alleged bully(ies): _____

2. Relationship between alleged target(s)/bully(ies): _____

3. Did the alleged incident(s) occur (check one or more):
 on school property (including a school bus)
 at a school sponsored activity
 through use of technology
 elsewhere

Time and location(s) of incident(s): _____

4. Is this a first time occurrence or has the same or similar occurred previously?

5. Interview of complainant/reporter's, description of alleged incident(s):

6. Interview of alleged bully(ies): _____

7. Name(s) of potential witnesses, if any: _____

8. Witnesses interviewed and summary of witness information provided:

9. Further evidence of bullying (videos, photos, email, letters, etc.):

10. Is the alleged bullying substantiated, i.e., does the alleged conduct meet the definition of bullying as articulated in Board policy? _____ Yes _____ No

11. Nature of harm incurred:
____ Physical harm to student or damage to student's property
____ Student's reasonable fear of physical harm or damage to property
____ Infringement of student's rights at school

12. Conduct resulting in harm (in item 11 above) is on the basis of:
____ National origin/ancestry/ethnicity
____ Religion
____ Physical, mental, emotional or learning disability
____ Sexual orientation
____ Gender/gender identity/expression
____ Age
____ Socioeconomic status
____ Family status
____ Physical appearance
____ Weight
____ Other distinguishing personal characteristics

12. Summary of investigation/Explanation of findings:

13. Recommended disposition and/or recommended disciplinary action (including alternative discipline, support for targeted student, other intervention/referral)

14. Recommendation of report to law enforcement? Yes No
 Potential criminal violation
 Potential civil rights violation

Signature of investigator: _____

If investigator is not building principal, copy to principal on [_____]
Date

Copy to Superintendent on [_____]
Date